



**APPLICATION FORM**  
**FOREIGN EXCHANGE SERVICES**  
**SOLE PERSONAL ACCOUNT**

Please complete in Block Capitals and return to Close Brothers Limited, Treasury Division, at the above mentioned address

<b>Name of Account Holder</b>	<b>Customer No.</b> (at Close Brothers)

Account Holder Details	
<b>Telephone Number</b>	
<b>Mobile Number</b>	
<b>E-mail Address</b>	
<b>Password *</b>	(minimum of 5 characters and maximum of 10 characters)
*Please provide a suitable password which is easy for you to remember. For reasons of security, we will not be able to accept your instructions to deal on any occasion until you have provided us with your nominated password.	

Nominated Bank Name & Address for foreign currency payments to be sent to your account in the UK or abroad †				
<b>1<sup>st</sup> Bank Name</b>				
<b>Address</b>				
<b>Swift Code</b>				
<b>Foreign Currency</b>		<b>Account Number **</b>		<b>IBAN Number **</b>

<b>2<sup>nd</sup> Bank Name</b>				
<b>Address</b>				
<b>Swift Code</b>				
<b>Foreign Currency</b>		<b>Account Number **</b>		<b>IBAN Number **</b>
** Please enclose an original/certified copy of your recent bank statement(s) confirming these details.				

† If you require payments to go to your bank account(s) **abroad**, please complete the following boxes (this information **must** be provided otherwise we will not be able to make payments to your bank account(s) abroad). We will only make payments to certain foreign countries. Please check with us if in doubt as to whether a country is eligible or not.

<b>Specific purpose of your foreign bank account</b>	
<b>Specific reasons for requesting payments to be sent to this account</b>	
<b>Expected size and frequency of these payments</b>	

**APPLICATION FORM FOREIGN EXCHANGE SERVICES SOLE PERSONAL ACCOUNT**

Continued

*If in addition to repaying funds to your nominated foreign currency bank accounts in the UK or abroad, you will also require us to make **third party payments** on your behalf (ie. to an account or accounts other than in your name), please also complete the following boxes (this information **must** be provided otherwise we will not be able to make third party payments on your behalf. )*

<b>Specific Purpose of your 3<sup>rd</sup> Party Payments</b>	
<b>Expected size and Frequency of these Payments</b>	
<b>The identity of the 3<sup>rd</sup> Party(ies) (if already known)</b>	

*NB. 1. We will only make third party payments on your behalf on receipt, on each such occasion, of a written instruction from you detailing the beneficiary, their full address and banking details, and the specific purpose of the payment.  
 2. We will only make payments to certain foreign countries. Please check with us if in doubt as to whether a country is eligible or not.  
 3. Please note that where a foreign exchange deal is contingent on a payment being made thereafter to a third party, you must let us know the details relating to the payment before placing the deal with us.  
 4. A charge of £20, or foreign currency equivalent, (as may be varied) will be applied to your account with us for each third party payment made by us on your behalf.*

**Declaration by the Account Holder**

I apply to Close Brothers Limited for foreign exchange services and request you to act in accordance with any instructions which may be, or purport to be, given by telephone, fax, email or in writing by me without enquiry on your part as to the authority or identity of the person making or purporting to make such instruction. In consideration of you accepting instructions from me in this manner, I acknowledge that you will not be liable for any loss arising from unauthorised, incorrect or fraudulent instructions where you, acting reasonably, believed the instructions to be genuine.

Upon receipt of instructions from me by telephone, fax, email or in writing, I irrevocably authorise you to debit my Account with you immediately with the amount due to you under any foreign exchange deal transacted with you, and to credit my Account with you with the value of the currency purchased by me or, if instructed by me, to remit the funds to my nominated foreign currency bank account, as detailed overleaf.

*The following clause is only applicable if you have completed the boxes above indicating that you will require us to make 3rd party payments on your behalf.*

If, instead of the above, I have requested that all or part of the currency purchased by me is to be remitted to a third party account, I will forward a written instruction to you confirming full details of each such payment to be made and its purpose. Following receipt of my written instruction, I authorise you to make the requested payment. I acknowledge that where a foreign exchange deal is contingent on a third party payment or payments being made by you on my behalf thereafter, I will **first** advise you of the full details relating to each such third party payment **before** placing the deal with you.

I undertake that there will always be sufficient cleared funds on my Account with you **prior** to any foreign exchange dealing by me.

My details on this application form, including my nominated password, will remain in force until such time as you have received notice from me in writing to the contrary, together with any necessary revised documentation required by you. I confirm that the information given on this Application Form is correct and I accept the terms and conditions as detailed in your Foreign Exchange Services brochure and above.

**Signature of Account Holder**

Print Name \_\_\_\_\_

Date \_\_\_\_\_

**Data Protection**

*Please note that the information you provide will be held by Close Brothers Treasury for the purposes of providing our services to you. For marketing purposes, we may contact you by letter, email, telephone or fax to advise you of changes in interest rates or other products and services offered by us. We will not pass your details to third parties for marketing purposes. For more information, please see our full Terms and Conditions.*

*If you do not want us to contact you about our other treasury products or services ,or updates on our interest rates, then please tick this box.*